E-Portfolio – Items Needed

Note: Please make sure your pages are in the following order! Also, if you do not have any photos for your pages, you need to write a short paragraph describing the item.

1. Home Page
* Nice introduction
* Your Wordle
* Need a photo of you
* Add a copy of your résumé – make a copy of it in your network drive, then remove the address. This is the résumé you will add to your portfolio.
1. Individual Goals Page
* Your goals sheet
* Type a paragraph about what you want to do and how you will achieve your specific career in the future.
* Your “Bucket List”
1. Teamwork – Add something that shows you work well as in a team (picture or certificate).
* BPA Teams
* Sports Team
* Student Council
* Group Projects
* Group Presentations
* Dance Recitals
* Clare Pride Day
* Bartering Bonanza
* Volunteer Work
1. Citizenship – locate any of these photos or statements (write an essay) about what you have done.
* Clare Pride Day
* Volunteer Work
* Bartering Bonanza
* Blood Drive
* 4-H
* Elderly Visits
* Rake Leaves - BPA Rake n Run
* Trash/Highway Cleanup
* Donate Food - Canned Goods Drive
* Coats for Kids
* Youth Group Involvement
1. Personal Testimony – Add your references from your résumé to this page.
2. Sample Work – Attach any of the following items. We can make a pdf file of any of the following to attach. (You need 2 items)
* Excel document
* Tests
* Artwork
* ACT Scores
* Driver's License
* Hunter's Safety
* MEAP
* 4-H
* Research Papers
* Scholarships
* Boater's Safety
1. Contact Me Page
	* Add your information so someone reading this could email you.